



Thank you for your interest in the Simi Valley Parade! Every September, thousands of Simi Valley and nearby residents line up to view the parade of floats, cars and marching groups that are a part of our wonderful community. This event is a part of Simi Valley history and on behalf of the Simi Valley Days Foundation, we welcome you to this great event.

This year the Simi Valley Parade will take place on **Saturday, September 15, 2018** and will begin at the corner of First Street and Simi Town Center Way. From there, it will travel east on Simi Town Center Way, and will continue east on Simi Town Center Way, ending near the east end Macy's. *(Route subject to change at any time prior to September 15, 2018. Notice will be given to all participants prior to the start of the Parade.)*

We are very pleased to be able to offer the 2018 parade participation fee of \$130.00 for **all** applicants.

This application package includes all the information and forms needed to participate in this event. Please read through the entire package carefully, complete all the required information and complete the check list on this cover page before sending your completed application and entry fee to the contact information below. If you have any questions, please use the contact information to reach us by email or telephone. Thank you and we'll see you at the **mandatory** Check-In meeting and the Parade!

APPLICATION CHECKLIST

- _____ COMPLETED APPLICATION WITH \$ 130.00 FEE
- _____ HOLD HARMLESS FORM(S)
- _____ PROOF OF INSURANCE
- _____ VEHICLE INSURANCE AND CA LICENSE
(if applicable)

CONTACT INFORMATION

SIMI VALLEY DAYS FOUNDATION
ATTN: SIMI VALLEY PARADE
P.O. BOX 9
SIMI VALLEY, CA 93062

PHONE: 805-293-1660

EMAIL:
SimiValleyDaysParade1@gmail.com

WEB: www.svdays.com

Organization Name



SIMI VALLEY PARADE APPLICATION

ORGANIZATION NAME: _____

ADDRESS: _____

PRIMARY CONTACT: _____ PHONE: _____

EMAIL: _____

PARADE DAY CONTACT: _____ **PHONE:** _____

EMAIL: _____

TYPE OF ENTRY: _____
(AUTO, BAND, FLOAT, MARCHING GROUP, DIGNITARY, EQUESTRIAN, MILITARY, OTHER / SPECIFY)

NUMBER OF PEOPLE IN GROUP: _____

NUMBER OF VEHICLES IN GROUP: _____

NUMBER OF HORSES IN GROUP: _____

ESTIMATED LENGTH OF GROUP: _____
NUMBER OF

NUMBER OF YEARS IN PARADE: _____

PERFORMANCE MUSIC

The announcer will choose music to be played over the P.A. System as your organization is announced. If your group will be performing to a specific music selection you can use your own audio system or you can email an MP3 file to SimiValleyDaysParade1@gmail.com at least two (2) weeks prior to the parade.

SIMI VALLEY PARADE INSURANCE REQUIREMENTS

You must provide proof of insurance along with this complete application package. That policy should include General Liability written through an insurer rated A+ (or better) by the Best's Rating Guide or a California admitted Insurer with limits of liability not less than \$1,000,000.00 per person / \$1,000,000.00 per occurrence for Bodily Injury and \$1,000,000.00 Property Damage limit or \$1,000,000.00 Combined Single Limit of Bodily Injury and Property Damage.

Any individual that will be operating a motor vehicle on the parade route must provide a copy of a valid California's driver's license and proof of automobile insurance for the vehicle that will be in the Parade along with this application.

By my signature below, I agree to comply with all the insurance requirements for the Simi Valley Days Annual Parade.

Name of Insured: _____

Signature: _____ Date: _____

Printed Name: _____

SIMI VALLEY PARADE WAIVER / HOLD HARMLESS AGREEMENT

In consideration of the organization or group applying for permission to participate in the Simi Valley Days Parade and in consideration of a minor child (children) being permitted to participate in Simi Valley Days Parade, this organization or group states that the said minor(s) is (are) physically able to participate in the activities usual to a parade.

This organization or group agrees that in the event said minor(s) require(s) medical or surgical treatment while under the supervision of the Simi Valley Days Committee or Simi Valley Days Foundation representative in connection with any activity, such representative may authorize treatment. This organization or group agrees to pay for all medical, hospital, or other expenses which said minor(s) may incur(s) as a result of such treatment.

The individual signing below certifies that he/she is authorized to sign on behalf of the group and hereby takes action for the entire organization or group, their executors, administrators, heirs, next of kin, successors and assigns as follows:

A) Waive, Release and Discharge from any and all liability for any death, disability, personal injury, property damage, property theft or actions of any kind which may hereafter accrue to any member of the organization or group, including travel to and from this event, the following Entities or Persons: Simi Valley Days Committee, Simi Valley Days Foundation, their directors, officers, employees,

volunteers, representatives and agents, the event holders, event sponsors, event directors, event volunteers.

B) Indemnify and Hold Harmless the entities or persons mentioned in this paragraph from and all liabilities or claims made as a result of participation in this event, whether caused by the negligence of releases or otherwise.

Name of the Organization: _____

Signature of Responsible Person: _____ Date: _____

Printed Name of Responsible Person: _____

SIMI VALLEY PARADE RULES AND INFORMATION

1. No person is permitted to participate in the Simi Valley Parade unless they are willing to follow and be bound by these Rules and accompanying information.
2. A single representative **must attend** the “Check-In” meeting on Saturday, September 8, 2018 to receive (a) final Parade instructions and (b) final Parade approval. The Meeting will take place between the hours of 12:00 pm and 4:00 pm in the community room at the Simi Valley Town Center, 1555 Simi Town Center Way. This process should only take about 20 minutes.
3. The Simi Valley Days Foundation requires participants in all activities to sign a general release waiving liability against Simi Valley Days Foundation, Inc. and its officers (which is included in this packet).
4. All participants must complete all required documents and send them to the Simi Valley Days Foundation **no later than two weeks prior to Parade day (September 1, 2018)**. All applications should be sent to The Simi Valley Days Foundation, Attn: PARADE, P.O. Box 9, Simi Valley, CA 93062. Applications are also available online at www.simivalleydays.com/parade. Only COMPLETE applications will be accepted and processed. *If you are filling out an Application online, there is no need to mail in a hard copy.*
5. All participants must check-in at their designated locations by their assigned check-in time on the day of the Parade. Check-in is required so that the Parade Committee may verify that all required information has been submitted and/or collected, provide you with any necessary last minute instructions or changes, provide you with line-up instructions, be available for official judging and give you your marching order assignment.
6. All participants are expected to follow safe procedures, including but not limited to, securing all persons on floats, children to be accompanied by adults and no picking up riders while in route.

7. Nothing is to be thrown from parade units, including candy. Violations of this rule may result in the immediate withdrawal of a participant from the parade and a one-year suspension from the parade. This rule is a safety rule.
8. **ALL DRIVERS MUST BE AT LEAST 16 YEARS OF AGE AND POSSES A VALID DRIVER'S LICENSE. NO EXCEPTIONS**
9. Participants with autos must follow the one-seat / one-person rule at all times.
10. Identity of participants must be recognizable. Hoods and masks are prohibited unless a special exemption is given by the Parade Chair.
11. Any and all questions or judgments should be directed to the Parade Chair. The Parade Chair's ruling shall be final. The Parade Chair shall have the authority to make any changes or exceptions to these rules at any time he/she believes such changes or exceptions will promote safety or better facilitate the conduct of a successful parade.
12. Performing participants may ONLY perform at designated areas along the parade route and performance must be limited to no more than two (2) minutes.
13. All participants authorize the use of your photograph(s) in Simi Valley Days Foundation publications including print media, web content or any not-for-profit use as determined by the Simi Valley Days Foundation Executive Board.
14. The Ventura County Fire Department requires all floats to avoid the use of flammable materials and to carry a 2A10BC rated fire extinguisher.
15. Floats may be self-propelled or may be towed by another vehicle.
16. Floats may carry the name of a sponsoring firm or organization, NOT phone numbers or addresses.
17. For equestrian entries; all horses must have "intra-oral" bits.

**FAILURE TO FOLLOW ANY OF THE PARADE RULES CAN RESULT IN IMMEDIATE
EXPULSION FROM THE PARADE.**

SIGNATURE OF RESPONSIBLE PERSON: _____

DATE: _____

PRINTED NAME OF RESPONSIBLE PERSON: _____

SIMI VALLEY PARADE OFFICIAL JUDGING INFORMATION

- 1) All entries will be judged by the Simi Valley Days Foundation Official Judging Panel.
- 2) Judging will take place during the Parade at the Announcer's Booth.
- 3) Judging will take place while participants are in their staging locations.
- 4) Judging will be based on the execution of theme and originality of design.
- 5) Performing participants must keep the duration of their performances within two (2) minutes.
- 6) All awards will be presented to the participants prior to starting their march down the Parade route.

AWARD CATEGORIES

DIRECTOR TROPHY - Best use of Theme overall

EQUESTRIAN TROPHY - Best Equestrian Performance

FOUNDER TROPHY - Best Musical Performance

SWEEPSTAKES TROPHY - Best Dance / Cheer / Drill Performance

CRAFTSMAN TROPHY - Best use of Theme by a school entry

GRAND MARSHAL TROPHY – Most original and/or creative float / entry

(Categories subject to change at any time prior to September 16, 2018.)